

## TERMS AND CONDITIONS OF THE SCHEME

1. An application in the prescribed format with a fee of Rs.100/- shall be made for the financial assistance (regular grant).
2. The organisations eligible for financial assistance (Regular Grant) shall be Animal Welfare Organisations registered under a statute or as a society registered under the Societies Registration act, Indian Trust Act, Cooperative Societies Act, Gaushala Act, GausevaAayog or registered with any local bodies or under any State law or Central law engaged in animal welfare activities.
3. Non-Government organisations meeting the following requirements :
  - (a) it is a registered body under an appropriate act.
  - (b) it has an appropriate administrative structure and a duly constituted managing / executive committee.
  - (c) The aim and objective of the organization programme are precisely laid down.
  - (d) The organisation is initiated and governed by its own members on democratic principles, without any external control.
  - (e) The organisation shall not run for profit to any individuals or a body of individuals and shall give an undertaking to submit periodically and punctually reports and returns as prescribed from time to time by Animal Welfare Board of India.
  - (f) The concerned organisation should have been registered for a period of three years.
  - (g) The animal welfare activities should be mentioned in the aims and objectives of the organisation.
  - (h) The organisation should have got recognition from the Animal Welfare Board of India and is active in working in the field of animal welfare without any complaints / adverse remarks.
4. Financial assistance will be given as 100 per cent of the approved cost on recurring and non-recurring expenditure.
5. The organisation will accept stray / rescued/ treated / diseased / old animals from the local bodies etc. subject to the availability of the space and capacity of the organisation.
6. The Organisations shall use the grant for the purpose for which it is sanctioned.
7. The Institution shall utilize the grant for the expenditure incurred not more than two years from the date of release/within one year of release for the eligible component as approved by the Board. A declaration shall be furnished at the time of the application that the fund required shall be utilized for the purpose sanctioned. After the expenditure of the fund, the organization shall furnish certificate to the Board with the copies of Bills. A statement of expenditure incurred by the organisation shall be furnished which shall be duly approved by auditors.
8. In so far as grants-in-aid other than for the purpose of building are concerned, the pattern of expenditure under this scheme for both existing as well as new projects shall broadly conform with the pattern of expenditure on similar items approved for similar schemes of the Board. However, in exceptional cases deviation may be allowed in consultation with the Board.
9. Grants will be given in one instalments/multiple instalments subject to the availability of budget. The AWOs to execute a bond valid in the prescribed proforma to the effect that in the event of its failure to comply by any or all conditions of the grant it shall be liable to refund the whole or such part of the grant as the Government may decide with interest thereon.
10. The institution may re-appropriate expenditure from one sanctioned sub-head to another sub-head to a maximum of 50 percent in either cases. Such re-appropriation will be within the overall sanctioned amount. No expenditure shall, however, be incurred by re-appropriation of savings on items not sanctioned by the Board. Savings shall not be re-appropriated for incurring expenditure on staff that has not been sanctioned by the Board. All permissible appropriation should be reported to the Board. Prior approval for such re-appropriation is not necessary.
11. No major changes will be made in the approved project even if no additional costs are involved unless the prior approval of the Board has been obtained.
12. If the Board is not satisfied with the progress of the project or if it finds that these rules are being seriously violated, it reserves the right to terminate the grant-in-aid.
13. The grant shall be sanctioned on the recommendations of the Grants Committee of the Board on case to case basis.
14. The Board / Govt. authorised representative may visit the organisation office for monitoring etc. with or without notice.

