TO BE PREPARED IN CHARTERED ACCOUNTANT'S (CA'S) LETTERHEAD

GFR 19-A

(See Rule 212 (1))

Form of Utilization Certificate

S. No.	Letter No. and Date	Amount (₹Rs.)
	Total	_____
		_____

Certified that out of Rs._____of Grants-in-aid sanctioned during the year _____ in favour of _____ under this Ministry / Department letter No. given in the margin and ₹._____on account of unspent balance of the previous year, a sum of ₹._____ has been utilized for the purpose of _____ for which it was sanctioned and that the balance of ₹._____ remaining un utilized at the end of the year has been surrendered to Government (vide No._____dated_____) will be adjusted towards the grants-in-aid payable during the next year _____.

2. Certified that I have satisfied myself that the conditions on which the grants-in-aid was sanctioned have been duly fulfilled/are being fulfilled and that I have exercised that following checks to see that the money was actually utilized for the purpose for which it was sanctioned.

Kinds of checks exercised.

1.
2.
3.
4.
5.

Signature_____

Designation_____

Date_____

Signature & Seal of the Secretary/President of Organisation

Signature & Seal of Chartered Accountant